

**VCU Institute and Center (IC)
Review Process (2018-19)**

Timeline:	Dates
Vice President for Research and Innovation initiates review process	January 12, 2018
IC Directors* submit annual reports to IC Oversight Officials**	February 16, 2018
IC Oversight Officials review annual reports	February – March 2018
IC Directors and Oversight Officials finalize goals and objectives for upcoming year	by March 23, 2018
Budget requests with justifications submitted to IC committee at discretion of the IC Oversight Official (sent directly to VPRI by Oversight official using the mandated format found at: https://research.vcu.edu/centers_cores/ic_funding_request_process.pdf)	April 20, 2018
Review of budget requests by institutional IC Committee	May 15, 2018
Budget Recommendations from IC Committee to VPHS and Provost	May 21, 2018
Final Approval from VCU President's Cabinet	early June 2018
Funding Period	1 July 2018- 30 June 2019

VCU Committee on Institutes and Centers

Francis L. Macrina, Ph.D., Vice President for Research and Innovation (Chair of Committee)
Office of Research and Innovation

Edmund O. Acevedo, Ph.D., Professor and Chair of
Kinesiology & Health Sciences

Michael S. Donnenberg, Senior Associate Dean for Research and Research Training
School of Medicine

Scott Gronert, Ph.D., Professor and Associate Dean for Research
College of Humanities and Sciences

Jay Bonfili, Associate Vice President for Health Sciences,
Office of the Vice President for Health Sciences

Douglas Boudinot, Ph.D., Dean
VCU Graduate School

John J. Ryan, Ph.D., Associate Vice President for Research Development, Office of
Research and Innovation

* IC Director, individual responsible for the operation of an IC

** IC Oversight Official, the person to whom IC Director reports (e.g., Dean, Vice President)