VCU Request for OVPRI Matching Funds – Equipment

Instructions: To request OVPRI matching funds, you must:
1) Complete all sections of this form including obtaining approval from the research dean/center director
2) Attach the proposal budget, research equipment list, and vendor’s quote or website/catalog price list

Principal Investigator(s):  
School/College/Center:  
Department:  
Sponsor:  
Proposal Title:  
Proposal Deadline:  
FP#:  
Match Required by Sponsor (%):  
_____ of total award  
_____ of Sponsor request  
Total Project Budget ($):  
Amount of VCU Match ($):  
Link to Sponsor Program Announcement:  

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<th>Matching Recommendation</th>
<th>Cost Share %</th>
<th>Year 1 $</th>
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*Maximum 50% OVPRI contribution of the required match – see Guidelines #5 and #6 in OVPRI Compliance Notice 20-006.1

Request Approval/Disapproval email addresses:
Research Dean/Center Director:  
Principal Investigator(s):  
DSP Team:  
OVPRI: rescomply@vcu.edu

Approvals:
Research Dean/Center Director: ____________________________ Date: ____________________________
By signing, the research dean/center director of the school/college/center making this request is confirming that matching funds of the other colleges/institutes/departments have been approved and that their office will coordinate accounting activity upon award. No delegated or proxy signatures will be accepted. A HEETF application must be submitted if requested by OVPRI.

Vice President for Research and Innovation: ____________________________ Date: ____________________________
OVPRI matching funds commitment is approved conditional upon receipt of the award. OVPRI matching funds commitment expires 18 months from the date of this signature. Requests for cost-share renewals will be considered.

Final Actions: (check one)
_____ Awarded - forward a copy of the sponsor’s agreement and this approved matching funds form to rescomply@vcu.edu.
_____ Not Awarded - forward a copy of this form to rescomply@vcu.edu

Revisions: If a proposal is awarded with a revised budget, resubmit the original approved form, mark the revisions on the form, write “revised” in the upper right-hand corner, and forward the revised form to rescomply@vcu.edu.