Volume 007| May 2023

VCU HRPP Newsletter

HRPP Toolkit Training for the Community

As part of the **HRPP Transformation Project**, we created a collection of training sessions designed to ease the community into changes made within the HRPP. These trainings are virtual (registration is required) and offered live to facilitate Q&A and cover topics pertinent to the research community. Please see the complete schedule of training sessions below. Additional information about HRPP Toolkit Training for the Community is available on the HRPP blog at https://blogs.vcu.edu/humanresearch/, in the HRPP Transformation Project tab.

Recordings of past sessions are available at:

https://blogs.vcu.edu/humanresearch/?cat=186

Registration links for upcoming sessions are available at:

https://blogs.vcu.edu/humanresearch/?p=2646

If you receive an error message from the hyperlink, please copy/paste the address into your browser.

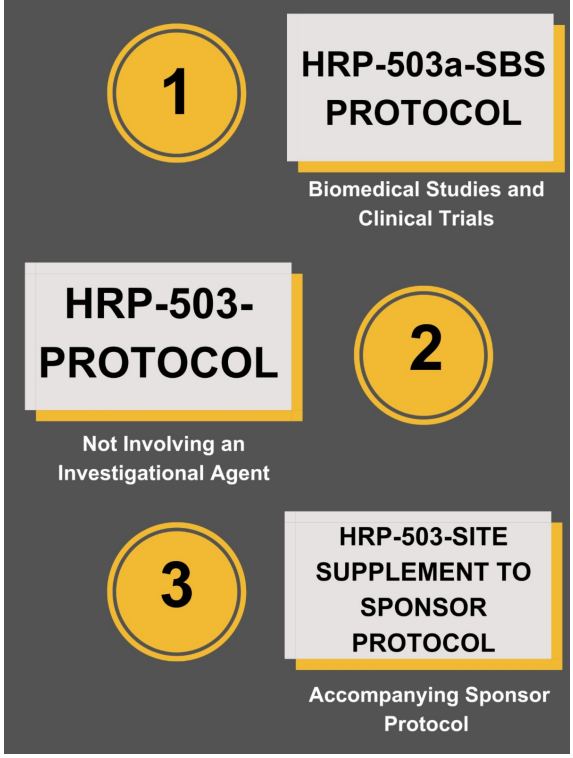
Date	***Time***	***Topic***
Friday, April 21, 2023	12:00pm-1:00pm	Foundational Toolkit Documents & Protocol Templates
Friday, May 5, 2023	12:00pm-1:00pm	Minimal Risk Research

		Considerations
Friday, May 19, 2023	12:00pm-1:00pm	Clinical Drug and Device Trial Considerations
Friday, June 2, 2023	12:00pm-1:00pm	Informed Consent
Friday, June 16, 2023	12:00pm-1:00pm	Vulnerable Populations
Friday, July 7, 2023	12:00pm-1:00pm	Reportable New Information
Friday, July 21, 2023	12:00pm-1:00pm	Open Forum/Emerging Topics
TBD	12:00pm-1:00pm	Single IRB Review of Multi-Site Research

Protocol Templates

Starting **June 1, 2023**, respective protocol templates are required for all human subject research submissions. New IRB submissions that do not contain a formal protocol as of **June 1, 2023** will be returned to the researcher to include a protocol. Contact Tom Bechert of the Huron Team at bechertt@vcu.edu or the HRPP Office at orsp@vcu.edu for any questions or assistance with the new protocol templates.

Protocol templates are available for biomedical studies and clinical trials, submissions not involving an investigational agent, and submissions that have a sponsor protocol.



VCU Office of the Vice President for Research and Innovation

PROTOCOL TITLE:

INSTRUCTIONS[1]:

- *Use this template to prepare a document with the information from following sections.*
- *Depending on the nature of your study, some sections may not be applicable to your research. If so mark as "NA". For example, research involving a retrospective chart review may have many sections with "NA." For subsections, like 1.x or 8.x, you can delete it if it's not applicable.*
- *When you write a protocol, keep an electronic copy. You will need to modify this copy when making changes.*
- *As you are writing the protocol, remove all instructions in italics so that they are not contained in the final version of your protocol.*
- *Omit starred (*) items if this is the activation of a protocol at a new site or sites that will be overseen by a principal investigator who will take separate and full responsibility for that site or those sites. Complete by describing information specific to the site(s). Do not repeat information in the approved protocol that applies to all site(s).*

PROTOCOL TITLE:

Include the full protocol title.

PRINCIPAL INVESTIGATOR:

Name
Department
Telephone Number
Email Address

VERSION NUMBER/DATE:

Include the version number and date of this protocol.

REVISION HISTORY

Revision #	Version Date	Summary of Changes	Consent Change?

[1] This template satisfies AAHRPP elements 1.7.B, I.8.B, I-9, II.2. A, II.2.I, II.3.A, II.3.B, II.3.C-II.3.C.1, II.3.D-F, II.4.A, III.1.C-F, II.2.D

Protocol templates are available at

https://research.vcu.edu/forms/

For more information visit

https://blogs.vcu.edu/humanresearch/?p=2731

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Research Community Feedback Survey

Don't miss your chance to provide feedback to the HRPP! Please complete the **Research Community Feedback Survey** at https://forms.gle/pFe55pTYEXQXs6Tp9. The survey is available until close of business today, May 19, 2023.

If you receive an error message from the hyperlink, please copy/paste the address into your browser.

Congratulations!

The HRPP would like to recognize two of our staff, Angela Brown and Lauryn Esposito, for their continued dedicated service and work at VCU.

Angela Brown

Lauryn Esposito

Angela Brown just celebrated her 35th year at VCU. She has worked for the IRB since 2015 and is the Full Board Team Lead. Her background is in clinical research where she previously worked as an EEG technologist and as a research assistant. Biomedical research studies are her favorite type of submissions to review. She finds it rewarding to help investigators get their research approved so that it can make a meaningful difference in participants' lives. When she's not working, Angela loves spending time with her family at home or at the barn with their horses, dogs, and cats.

Lauryn Esposito graduated from the University of Richmond with a degree in psychology in 2008. She's been an Analyst on the Exempt/Expedited team for a little over five years and have been a Certified IRB Professional (CIP) for two years. She's been working at VCU for about 10 years now. Lauryn has worked on both sides of research starting as a CRA/CRC with Massey Cancer Center prior to coming to the HRPP.

VCU HRPP Annual Conference 2023

Mark your calendar for **Friday, September 29, 2023** and plan to join us for the VCU HRPP Annual Conference 2023. Stay tuned to the HRPP Blog for updates regarding this year's topic, featured speakers, and registration instructions.

If you would like your research featured in one of our upcoming newsletters, please submit a request here https://forms.gle/eQaqH5hcTCW496947

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